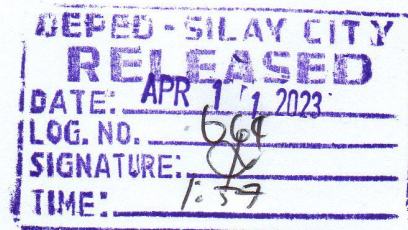




Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF SILAY CITY



April 11, 2023

**DIVISION MEMORANDUM**

No. 13 s.2023

**COMPOSITION OF THE DIVISION REVIEW AND EVALUATION COMMITTEE  
(DREC) FOR SENIOR HIGH SCHOOL APPLICATIONS**

TO: OIC-Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Secondary School Heads  
All Others Concerned

1. Pursuant to Regional Memorandum No. 196, s. 2023, this Office hereby informs the field of the Composition of the DREC for Senior High School Applications below:

Chair: SALVADOR O. OCHAVO JR. EdD, CESO V  
Co-Chair: RANDOLPH G. ALEMAN, PhD, OIC-ASDS  
Members: FEDERICO P. PILLON JR- CID Chief  
JOSE L. QUINTO- SGOD Chief  
CATHERINE R. APUSAGA, PhD. - PSDS-SHS Focal Person  
EDGARDO D. IBANEZ- SEPS-SMME  
ANA FE LEONIDA- Accountant III  
PANCITO PANCHO CINCO- Budget Officer  
ENGR. JULIUS T. TINSAY- Division Engineer  
ATTY. FAITH O. LUBERAS- Legal Officer  
JUDITO R. ILIGAN JR. -Planning Officer  
KARL JOSEPH R. SANTILLAN- EPSII- SMME/  
Private School Coordinator

On Call members: Learning Area Supervisor relevant to the strand  
PSDS of the school-applicant

2. The composition of the DREC for Senior High School Application aims to ensure that the submitted documents are evaluated accurately by persons in authority.

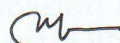





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3. The DREC has the following roles and responsibilities:
- a. Conduct on-site validation as to whether the existing school buildings/classrooms or plans for classrooms to be constructed are in accordance with the technical specifications stipulated in the latest DepEd Educational Facilities Manual, the pertinent provisions of the National Building Code and DepEd order No. 51, s. 2015. A letter of notification shall be provided by the Office of the SDS to the applicants of the action taken on their requests within fifteen( 15 days) upon receipt of such request;
  - b. Include in its evaluation the Staffing Complement/Position Requirement Analysis, for the purpose of determining the required number of teaching and non-teaching positions as well as the funding requirements for PS, MOOE, and CO, on multi-year basis( e.g. over a five-year period), without prejudice to consideration of such application for the next/succeeding school years; and
  - c. Submit recommendation, through the Schools Division Superintendent, to the Office of the Regional Director ( RD), through the Assistant Regional Director (ARD), on each proposal upon completion of all the documents. The DREC, through the Schools Division Superintendent shall disapprove all applications/proposals that fail to comply with the requirements; copy furnished the Planning and Research Section.
4. Immediate dissemination of this Memorandum is desired.

  
**SALVADOR O. OCHAVO JR. EdD, CESO V**  
Schools Division Superintendent 

Reference: RM No. 196 s. 2023

Enclosure: as stated

To be included in the Perpetual Index  
under the following subjects:

MONITORING

PROGRAMS AND PROJECTS

SCHOOLS

